

APPLICATIONS FOR THE HOSPICE FUND - 2020

INFORMATION FOR APPLICANTS

General information and examples of previous grants provided can be found on the Trust's [website](#). These may provide helpful background information, but the Trust has made a number of changes to its Hospice Fund for 2020 in recognition of the additional pressures many hospices are experiencing as a result of COVID-19 and the associated restrictions on normal activities.

Eligible hospices may apply for a one-off grant of up to £5,000 to support core funding. Applications for capital funding or discrete projects will not be accepted for this year's funding round.

All applications must be submitted using the on-line form, which is accessible from the Trust's [website](#). ***Please note that due to the high demand on the Trust's finite resources, submitting an application form does not guarantee the award of funding.***

Eligibility

Applications will only be accepted from hospices that are charities registered in the UK. Applications are not accepted from faith-based charities, charities operating outside the UK or for multi-year funding.

The Trust is unable to consider a further appeal from hospices which received an award from the Hospice Fund our first round of the 2020 Hospice Fund announced in June 2020.

In the current, exceptional circumstances, the Trust has nevertheless relaxed its normal criteria to allow other, previously funded hospices to apply. With the exception of those hospices notified of an award in June 2020, the Trust's normal exclusion which prevents hospices from applying within 2 years of an award will not apply this year and applicants who received awards in 2018 or 2019 or were unsuccessful in our first round announced in June 2020 are welcome to apply again.

Potential applicants should note that it is **not** possible for the Trust to make donations in the following categories:

- a. To beneficiaries who do not have registered charity status. Regrettably the Trust cannot consider requests for financial help from community groups which are not registered charities or from or on behalf of individuals
- b. To overseas organisations, or to organisations based in the UK who use their funds for charitable purposes overseas
- c. To organisations raising money for medical or medically-related research,
- d. To faith-based charities,
- e. Where support was provided by an award from the Trust's Hospice Fund in 2020.

- f. Hospice service providers who are not registered members of either Hospice UK or Together for Short Lives

Use Of Professional Fundraisers

The Trust will only accept applications directly from eligible hospices. It will not accept applications submitted on their behalf by professional fundraisers or individuals.

When completing the online application form:

- a. Sections 1 & 2 of the form must provide contact details for the applicant hospice.
- b. Contact details must be of an employee of the charity who is aware of the application and can be contacted.
- c. The application must be submitted by the applicant hospice itself.

Definitions

In completing section 4 of the application form, please ensure that you apply the following definitions:

- Figures provided for budgeted expenditure and forecast income agreed by your Trustees for the current financial year (which may now reflect changes made as a result of the effects of COVID-19)
- Government funding – please provide details of any additional funds the charity will receive in the current financial year through the Government emergency support for hospices (through Hospice UK or Together for Short Lives), the Governments Job Retention Scheme (Furlough) and any business support grants received.
- Fixed Assets are defined as the value of buildings and equipment less depreciation.
- Designated funds – funds the charity has chosen to set aside for a specific purpose
- Unrestricted funds – Funds available for use to support the activities of the hospice
- Restricted funds – funds held for specific or restricted purposes
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Documents to support your application

- Your latest published accounts
- Your most recent management accounts for your hospice – these provide a better picture of the support required by the hospice
- CQC or equivalent rating and link to your page on the regulator website where this can be verified
- Bank statement dated within the last three months.

Terms and Conditions of Funding

Applicants will need to confirm that they accept the Trust's Terms and Conditions of funding before submitting their application. Hospices wishing to submit an application should therefore

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ensure that the person completing the application has the authority to accept the Trust's Terms and Conditions on the hospice's behalf.

Timing

The window of application for this programme is between Monday 28th September 2020 and midnight on Sunday 11th October 2020.

Outcome and Payments to Successful Applicants

Should an award be made, the normal method of payment is by electronic payment direct to award holder's bank. Applicants will be required to provide bank details and a scanned copy of the most recent (not more than 3 months old) bank statement for the Hospice bank account to which they would want any payment to be made. Failure to provide a copy of a bank statement may result in a delay in processing your application. Provision of incorrect bank details may result in the loss of an award. The Trust bears no responsibility for payments made using incorrect bank details provided by charities. Charities should contact the Trust if an award is not received or has been lost due to incorrect details.

Further Information

If you have any questions regarding the Hospice Fund, please contact the Trust. In line with Government advice on Covid-19, Trust staff are currently working flexibly, so please email at **donations@julesthornttrust.org.uk** rather than contacting us by phone. We will respond as promptly as we can.