



APPLICATIONS FOR THE ANN RYLANDS SMALL DONATIONS PROGRAMME

INFORMATION FOR APPLICANTS

The Ann Rylands Small Donations programme makes grants to support eligible charities' core costs with a maximum award of £5,000.

The programme was re-launched in January 2022 to enable the Trust to increase support for smaller charities whose work aligns with our mission to improve provision in health and care.

The programme is designed to help smaller charities providing practical and emotional support to people with - or at high risk of - physical or mental ill health, people living with a disability, and their families and carers.

We accept applications from charities which offer **practical and emotional support to improve health and care** for:

- Older people
- People with disabilities or living with serious illness
- People needing palliative and end of life care, or
- People facing challenges with mental health, social exclusion, or homelessness

General information and examples of previous awards in these priority areas of health and care can be found on the Trust's [website](#).

All applications **must** be submitted using the online application form. Charities should ensure that the application provides all of the requested information, as incomplete applications will not be considered.

Charities are asked not to send applications by letter or email as these will not be considered.

Please note that due to the high demand on the limited funding available, submission of an application form does not guarantee the award of funding.

Eligibility

Applications will only be accepted from charities registered with the Charity Commission for England and Wales or the equivalent regulator in other parts of the UK.

Potential applicants should note that it is **not** possible for the Trust to make donations under this programme to:

- a. Individuals or community groups which are not registered charities within the UK
- b. Charities that have been registered in the UK for less than 2 years
- c. Charities whose annual income – as stated on the Charity Commission website – is under £50,000
- d. Charities whose annual income – as stated on the Charity Commission website – exceeds £2 million
- e. Charities whose operational area – as stated on the Charity Commission website – is outside the UK
- f. Organisations which work principally to support members of a particular faith community, whose charitable objects refer to a particular faith or who mention a specific faith within their website or application
- g. Village and community halls, uniformed groups (such as Scouts and Guides), carnivals and arts festivals, ammunising charities (i.e., those that give grants to others) and charities that are engaged in political activism
- h. Charities which have free reserves equivalent to 12 months or more of annual expenditure
- i. Charities which have received funding from the Trust within the previous 12 months
- j. Community interest companies

The Trust does not normally fund charities whose most recent published accounts show free reserves equivalent to more than 12 months' expenditure. We recognise that charities' income can fluctuate, however, and that some charities may have drawn down funds from their reserves since their accounts were published. If so, you will need to explain the current position in your application.

The Trust does not fund medical or medically-related research under the Ann Rylands programme, as we make substantial donations to support research through our [other programmes](#). Eligible charities may have their own research programmes and so should make clear in their application that any donation received under the Ann Rylands programme will be used to support their services for beneficiaries rather than their research.

Applications

As part of the application process applicants will be asked to submit:

- a copy of the charity's most recent signed accounts. (Both the Trustees' Report and Balance Sheet should be signed by the Chair or other appropriate Trustee)
- a bank statement dated within the last 3 months (which clearly shows the date, account name, sort code and account number).

It is important that charities take care to attach both their signed accounts and a recent bank statement when submitting their online application form. Unfortunately, we cannot consider

applications without this supporting information. Incomplete applications will be rejected, and the charity will not be eligible to submit a fresh application for 12 months.

Charities are eligible to submit no more than one application per organisation within a 12-month period. The 12-month period is defined as 12 months from the date funds were awarded to your charity for successful applications, and 12-months from the date of your award decision email for unsuccessful applications.

Timing

There are no specific deadlines for submitting applications. Appeals may be made whenever the online application system is open, and will be considered by the Trustees as soon as possible, depending on the volume of applications.

Outcome and Payments to Successful Applicants

Should an award be made, the normal method of payment is by electronic payment direct to bank. Applicants will be required to provide bank details and a scanned copy of the most recent bank statement (not more than 3 months old) for the account to which they would want any payment to be made.

Provision of incorrect bank details may result in the loss of an award. The Trust bears no responsibility for payments made using incorrect bank details provided by charities. Charities should contact the Trust if an award is not received or has been lost due to incorrect details.

If successful, we ask grant recipients to confirm receipt of the donation by email. To minimise the workload for recipients, there are no reporting requirements for awards made under this programme. For the same reason, we ask charities not to add the Trust to mailing lists for newsletters or marketing materials.

Use of Professional Fundraisers

The Trust will only accept applications directly from eligible charities. It will not accept applications submitted on their behalf by professional fundraisers or individuals.

When completing the online application form:

- sections 1 & 4 of the form must provide contact details for the applicant charity
- contact details must be of an employee of the charity who is aware of the application and can be contacted
- the application must be submitted by the applicant charity itself.

Definitions

Please note:

- the Trust defines free reserves as unrestricted reserves less fixed assets. Unrestricted reserves include designated funds
- tangible assets are defined as the value of buildings and equipment used for your charitable purposes less depreciation.

Further Information

If you have any questions regarding the Ann Rylands programme, please contact the Trust by e-mail at donations@julesthorntrust.org.uk and we will respond as promptly as we can.

Given the high volume of applications to the programme, please do not contact us by phone.